

HUMAN RESOURCES FUNDAMENTALS CERTIFICATE

The Professional Certificate in Human Resources Fundamentals provides students with the fundamentals of Human Resources and the education and tools needed to start their career in HR. This undergraduate certificate is comprised of five three-credit hour courses designed to provide students with a basic understanding of the following areas: employee recruitment and selection; employment law; compensation; and performance management.

Requirements

The certificate is 15 credits and will consist of the following program requirements:

Course ID	Title	Credits
HRDV 3330	Intro To Human Resources	3
HRDV 3520	Compensation & Benefits	3
HRDV 3650	Plan, Recruit & Selection HR	3
HRDV 3700	Perf Appraisal & Productivity	3
HRDV 3920	Employment & Labor Law	3
Total Credit Hours		15