NTC GRANTS FOR ACADEMIC ENGAGEMENT

Newcomb-Tulane College awards $100,000 annually to support undergraduate research, conference travel, internships, and special projects.

If you are interested in applying, please consider coming to one of our grant info luncheons (http://college.tulane.edu/enrichment/grants/workshops/), email ntcgrants@tulane.edu for an appointment with a grant advisor, or take a look at the FAQ (http://college.tulane.edu/enrichment/grants/FAQ/).

Visit the applications (https://college.tulane.edu/enrichment/grants/instructions-and-app/) page to read about grant requirements and to submit an application. If there is a specific grant program (http://college.tulane.edu/enrichment/grants/programs/) you are interested in, you are welcome to make a note of that. Past recipients and their stories (http://college.tulane.edu/stories-and-news/grants/) are a great way to get an idea of what students have used grants for.

Grants are reviewed monthly while classes are in session. Submit by the 15th to receive a decision by the end of the month. Applications for summer internship funding are only considered during March and April.

For help with the grant application process, please contact the Office of Academic Programs at ntcgrants@tulane.edu, 504-314-2829, or by visiting Cudd Hall 201D.

Grant Applications and Instructions

How to Apply for NTC Grants

Basic Information

• Only full-time students of Newcomb-Tulane College (this applies to most undergraduates) who have completed at least one semester at Tulane are eligible for funding. This includes Seniors who are in their final semester and need less than 12 credits to graduate. Additionally, students in the final year of a 4+1 program who have not yet been awarded their baccalaureate degree are eligible to apply.

• Grants are reviewed on a monthly cycle; submit your application by 5:00 p.m. on the 15th of the month to receive a decision by the final day of that month. Applications submitted past the deadline will be considered during the following month's cycle. Applications are only accepted during fall and spring semester (September—November and January—April).

• Each student may apply for and receive multiple grants from NTC, but the grant committee can only award $1,000 per student, per academic year. The exceptions to this rule are: the Gordon Summer Fellowship, which awards up to $4,000; and Taylor Grants, which award up to $1,500 for international travel. Students are encouraged to seek additional funding from other campus offices, including other units within NTC such as the Honors Program or the Center for Academic Equity. Funding from other offices and sources may be combined with NTC grant funding for the same project, but all other potential funding sources must be disclosed in the grant application.

• Grant funds can only be used for projects, travel, or internships that are fully completed prior to graduation.

• If you are applying for funding for a summer internship, please submit your application in March or April.

• Our office is always available for advice and consultation on the application process, writing coaching, or just general questions about grant funding. To schedule an appointment, please email us at ntcgrants@tulane.edu. Our phone is 504-314-2829, and our offices can be found on the second floor of Cudd Hall.

Application Requirements

Personal Information: If you are applying for a grant for yourself only, fill out the “Individual/Group Leader Grant Application” form, which will serve as your grant application cover sheet. To apply for a group grant, you must be in a group of two or more members, with one member designated as a “leader.” The group leader must fill out the “Individual/Group Leader Grant Application” form. Group members (not group leaders) should individually submit a “Group Grant Application” form. Both forms can be found by visiting college.tulane.edu/grants.

Cover letter: Write a one- to two-page cover letter that clearly explains the nature of your project, how you will make use of the grant, and what your project hopes to accomplish. This should include the significance of the project (personal, educational, professional), a description of how you plan to share the results (if applicable), and the qualifications you possess. When applicable, citations and references should be used. This should be an original document.

Budget: Provide detailed information for all costs involved in the project. Include the exact amount requested from the grant program and how it will be spent. Download a sample budget spreadsheet. (https://college.tulane.edu/sites/ntc.tulane.edu/files/budget%20worksheet.xlsx)
Schedule: Include the proposed start and end dates for the project, and list significant dates during the course of the project (e.g., when particular phases should be complete).

Letter of Recommendation: Have a one-page recommendation sent from a Tulane faculty member who supports your project, and preferably one whose academic field relates directly to your project. Faculty members include professors, assistant and associate professors, professors of practice, and administrative faculty. Adjunct professors, visiting professors, and post-doctoral fellows may serve as recommenders when necessary, but the committee prefers recommendations from established faculty. Please note that staff members are not faculty, with the exception of those who are appointed as adjuncts. Be sure to discuss your project with your recommending faculty. Only one primary recommendation letter is required per application, whether applying as an individual or a group. Additional letters are optional and accepted from anyone you feel qualified to speak to your merits and strength, regardless of university affiliation. Recommendation letters should be emailed by the letter-writer to ntcgrants@tulane.edu. The deadline for this requirement is the same deadline as the grant cycle you are applying during.

Internship grant applicants should include: Sponsoring organization contact information (name, address, telephone, email, web address), immediate supervisor, salary (if any), duration/dates of internship, and hours per week. Please also include some sort of welcome letter, email exchange, or any other sort of document proving contact has been made with the internship organization.

What We Fund
We offer funding for undergraduate student work that promotes academic or intellectual enrichment, either within themselves or their community. The most common categories that we fund are travel for research or service, conference presentations, research projects, independent study, art projects, and unpaid or minimally compensated internships. Interested applicants should also take a look at the stories of past grant recipients (http://college.tulane.edu/stories-and-news/grants/).

What We Cannot Fund
There are some things we are regrettably unable to fund, such as meals, per-diems, stipends, salaries, program or course costs, study abroad tuition costs, start-up ventures, organizations that require a high donation fee to place you with an internship or volunteer excursion (e.g., voluntourism), personal items like medical insurance, conferences where you will not be presenting, and so on. If you have questions regarding eligibility, please email us at ntcgrants@tulane.edu.

Note for Applicants Requiring International Travel
The NTC Dean’s Office will not fund travel to countries on the U.S. State Department’s Travel Advisory List that are designated as “Level 3: Reconsider Travel” or “Level 4: Do Not Travel.” Search for a country and learn more at travel.state.gov. Students who receive grant funding for approved international travel must register with the Global Rescue program prior to traveling. Please see the “Emergency Assistance Program” section on this page for instructions and more information: risk.tulane.edu/content/study-abroad-what-you-need-know

Applications
Application for all NTC Grants (except Putnam Grants)
If you are applying as a group member for an NTC grant use this form (https://fs27.formsite.com/TIDES/vpus2s0qj1/).

If you are applying as an individual or group leader for an NTC use this form (http://fs27.formsite.com/TIDES/arse6afksp/).

Application for all NTC Grants (Putnam Grants only)
Putnam applicants are not required to attend Tulane. All students who wish to apply for this grant should visit the Putnam grant page (http://college.tulane.edu/enrichment/grants/putnam/) for more information and the online application. Putnam grants have only one application deadline in April.

Resources
Budget Worksheet (https://college.tulane.edu/sites/ntc.tulane.edu/files/budget%20worksheet.xlsx) for application

Grant Information Workshops (http://college.tulane.edu/enrichment/grants/workshops/) to find out more information

Writing Assistance (https://success.tulane.edu/academic-writing-center/) with grant proposals at the Academic Learning and Tutoring Center

FAQ (http://college.tulane.edu/enrichment/grants/faq/)

If you have further questions, please consult our FAQ, or contact the Newcomb-Tulane College Office of Academic Programs at ntcgrants@tulane.edu, 504-314-2829, or stopping by Cudd Hall, room 201D.
Grant Program
Grant Programs Reviewed Year-Round

The following grant programs can be applied to projects that take place during the academic year or during the summer. All Newcomb-Tulane College students (full-time undergraduates at Tulane University) are eligible to apply.

**Dean's Grants**
The Newcomb-Tulane College Dean's Grant Program provides funding for academic research, projects, and cocurricular activities that may not be eligible for other NTC Dean's Office grant programs. Students are eligible to apply for up to $1,000 for individual projects, or up to $3,000 for group projects (two or more students) with the maximum not exceeding $1,000 per student.

**Judith and Morris Henkin Memorial Travel Scholarships**
Henkin grants fund travel (domestic or international) for research, internships, service projects, or other academic and cocurricular programs. Three $1,200 grants are awarded annually.

**Georges Lurcy Grant Program**
Lurcy Grants support student research or artistic projects by students in the School of Liberal Arts (SLA). Projects must be housed in a department or program in SLA, and eligible students must be doing a major in SLA. Students are eligible to apply for up to $1,000 for individual projects, or up to $3,000 for group projects (two or more students) with the maximum not exceeding $1,000 per student.

**Cummings Grant Program**
Grants support student projects that may involve research and/or travel. Students are eligible to apply for up to $1,000 for individual projects, or up to $3,000 for group projects (two or more students) with the maximum not exceeding $1,000 per student.

**Timothy Sykes Daytrading Award for the Talented**
Tim Sykes (B.A. 2003) established this fund during his junior year at Tulane after great success in daytrading. In establishing it, Tim sought to recognize and nurture talented individuals whose abilities and accomplishments may not be in traditional areas of endeavor. There are many ways to be “successful” in today’s society and this award acknowledges young people with unique interests, passions, and accomplishments. Students may apply for up to $900.

**Study Abroad Grants**
Study abroad scholarship opportunities are administered through the Office of Study Abroad. For more information, visit tulane.studioabroad.com.

**Newcomb-Tulane College Dean's Grants sponsored by CELT**
A number of Dean's Grants have been sponsored by CELT (Center for Engaged Learning and Teaching), and are dedicated to funding summer internship costs of travel, housing, and transportation. All students are eligible to apply for up to $1,000. Summer internship funding applications are accepted for the March and April deadlines.
Sisselman Grant Program
Grants support internship costs, such as travel, transportation, and housing, for all students. Applicants may request up to $1,000. Summer internship funding applications are accepted for the March and April deadlines.

Katherine and Robert M. Devlin ’64 Internship Program
The Katherine and Robert M. Devlin ’64 Internship Program offers funding for male-identified undergraduate students with summer internships with alumni or in fields related to the liberal arts. Students are eligible to apply for up to $1,000. Summer internship funding applications are accepted for the March and April deadlines. Regarding grants for male-identified students: The endowments funding these programs were established under the former Tulane College and Newcomb College. Additional funding for female-identified students is available through Newcomb College Institute.

David Cameron Taylor Memorial Summer Travel and Enrichment Program
The David Cameron Taylor Memorial Summer Travel and Enrichment Program, established by J. Edward Taylor ’42, M.D., offers male-identified undergraduates the opportunity to travel to consult scholarly materials or undertake unusual and enriching intellectual experiences. Students may apply for up to $1,000 for domestic travel, or up to $1,500 for international travel. Regarding grants for male-identified students: The endowments funding these programs were established under the former Tulane College and Newcomb College. Additional funding for female-identified students is available through Newcomb College Institute.

Ching Grant Program
Grants support internship-related costs, as well as research and travel costs, for male-identified students. Applicants may request up to $1,000. Summer internship funding applications are accepted for the March and April deadlines, though Ching Grants are not specific to internships. Regarding grants for male-identified students: The endowments funding these programs were established under the former Tulane College and Newcomb College. Additional funding for female-identified students is available through Newcomb College Institute.

Oscar Lee Putnam Cultural and Intellectual Enrichment Program
Putnam Grants fund unique research, travel, artistic, and internship projects. The Putnam Grant application process is different from NTC grants. Applicants are not required to attend Tulane University, but must qualify as a Louisiana resident student. Learn More (http://college.tulane.edu/enrichment/grants/putnam/)

Other On-Campus Grant Funding Sources
Visit grantfunding.tulane.edu (http://grantfunding.tulane.edu) for a list of campus offices that offer grants to Tulane students. Also make sure to check with the departments of your majors to see if they may have funding opportunities.

NTC Grant FAQ
Application Process
Who is eligible to apply?
All Newcomb-Tulane College (NTC) students are eligible to apply for NTC grant funding. All full-time undergraduates of Tulane University are considered NTC students. Students who are in their fifth year, as part of the 4+1 program, are considered NTC students until their undergraduate degree has been conferred. Students in their first semester, whether first-year students or transfer students, are not eligible to apply for an NTC grant. The one exception to this is that Putnam Grant applicants are not required to attend Tulane, though they must be classified as Louisiana resident students.

What is the NTC grant application deadline?
The monthly grant deadline for all NTC grants (except the Putnam grant) is on the 15th of each month at 5:00 p.m., during the fall and spring semesters. Applications submitted after the deadline will be considered during the following month's cycle. This includes the faculty recommendation letter.

When applying, must I know the name of the specific grant I am applying for?
With the exception of the Putnam Grant which requires a separate application process, no, you may simply submit an application and our staff will determine the grant that most accurately represents your project. However, you are more than welcome to indicate any specific grants in which you especially interested. You may take a look at the details of all our various grants by visiting our grants page (http://college.tulane.edu/enrichment/grants/programs/).

When will I hear back with a decision?
During each grant cycle, students will learn of the committee's decision on the final day of that month.

Can I apply for more than one NTC grant?
You may apply for and receive multiple (individual or group leader) grants from NTC, not exceeding the total of $1,000 per academic year, if approved by the grant committee. (Exceptions are made for recipients of the Gordon grant and the Putnam grant. The Putnam grant has a separate application process, and students are allowed to receive an NTC grant award in addition to a Putnam grant award.) You can also apply for various grants from other on-campus offices.

Can I apply for a grant during the summer?
NTC grant applications are only accepted while classes are in session, during the fall and spring semesters of the academic year.

Can a staff member (as opposed to a professor or faculty member) write my letter of recommendation?
Only one primary recommendation letter is required, and that letter should come from a faculty member at Tulane. Faculty members include professors, assistant and associate professors, professors of practice, and administrative faculty. Adjunct professors, visiting professors, and post-doctoral fellows may serve as recommenders when necessary, but the committee prefers to receive recommendations from regular faculty members. Secondary letters are optional, and are accepted from Tulane staff members, non-Tulane faculty, and/or other community professionals who can speak to your project and application.

What should my professor focus on in my letter of recommendation? Is there a format or guidelines that I should inform my professor of?
The content of your recommending professor's letter of support should come directly from the professor, and there is no template for professors to write their letters. Be sure to review your statement of purpose with the professor, and that the professor can speak to the project that you're applying for and your ability to successfully undertake the project.

How far in advance should I submit a proposal?
Since NTC grant applications are reviewed monthly, and decisions are issued on the final business day of the month, you will want to apply during the month/cycle that you'd like a decision. For example, if you're interested in receiving a funding decision on the final day of September, you'll want to apply in time for the September 15, 5:00 p.m. deadline. The application is closed during the summer sessions (May through August), and the application will not open until the first day of classes in late August. You may apply as late as or early during the month/cycle as you wish. However, students who apply prior to the deadline date benefit may receive additional application guidance if it appears that it needs work. For example, if a student submits their application on September 11 for the deadline of the 15th, and it is determined that the application needs additional work, the Academic Programs office may reach out to schedule a meeting to discuss.

If my application is not accepted during my first attempt, should I reapply?
For NTC grants, there are three notifications or designations for applications, based on the committee’s decisions: 1) a grant award; 2) revise and resubmit; 3) decline funding. If your application is not accepted and your project is declined funding, it is not recommended that you re-apply for the same project. However, you are encouraged to apply for a different project, if it fits within NTC grant criteria. If you receive a decision that requests that you "revise and resubmit" some part of your application, then you are able to reapply.

Can you share an example of what my grant’s statement of purpose should look like? How do I write one?
To prevent issues with plagiarism and also encourage students’ writing abilities and originality, the Office of Academic Programs does not share previously submitted applications as samples. To write your two- to three-page* statement of purpose, clearly explain the nature of your project, detail how you will make use of the grant, describe what you hope to accomplish and how you reasonably plan to do it. This may include the significance of the project (personal, educational, professional), and any qualifications you possess. We recommend including how much you're requesting and what it will be used for in the first paragraph of your proposal. Be sure to discuss your project with the recommending professor who will be writing your letter of support, so that they can testify to your project’s merits, your qualifications, and if they are clearly stated in your statement of purpose. For additional assistance with writing, feel free to make an appointment with the Senior Program Coordinator of the Office of Academic Programs at ntcgrants@tulane.edu, or visit Tulane's Academic Learning Center. (*No more than five.)

Will applying for less money give me a better chance of receiving a grant?
The grant committee, who determines which applications will receive funding and for how much, make decisions solely based on whether or not the project or request fits within NTC grant specifications, and if the request or project can be reasonably completed by the student, based on the statement of purpose. (Review the grant descriptions on the main grant page to see if your project or request falls within what’s described.) If awarded, the dollar amount is determined by the information that you provide in your budget. See the "Budget Proposal Worksheet for Grant Applicants," which you're encouraged to include with your application. Please be specific with your budget requests and only include the items that you need, while noting that most NTC grants award up to $1,000. The quality of your project and application will play more of a determining factor in your chances of receiving a grant award than the dollar amount requested.

Funding
What types of things will NTC grants fund?
NTC grants support academic projects and research, academic conference travel (for presenters), internship travel and related costs, some service projects, and other projects related to one's studies or academic-related interests. Read the NTC Grant Stories (http://college.tulane.edu/stories-and-news/grants/) to see examples of previously funded requests.

What costs will NTC grants not fund?
Food costs (unless you're a digital media production or film student). Stipends or salaries. Costs for any program or course where you are receiving credit. Costs to take classes or courses, whether for credit or not for credit. Study Abroad tuition costs. Start-up ventures. For-profit or non-profit companies that either require a high donation fee or charge a high fee to place you with an internship or "voluntourism"-oriented excursion. Personal items such as medical insurance, cell phones, etc. Durable items or supplies (cameras, etc.) that are over $100 (unless you intend for them to remain the property of your department.) NTC will also not fund travel to countries on the U.S. State Department's Travel Advisory List that are designated as "Level 3: Reconsider Travel" or "Level 4: Do Not Travel." Travel costs for attending a conference without presenting. Projects or travel for student organizations. Global Brigades trips, effective 2019-2020 school year.

How much can I apply for?
As an individual, you are eligible to apply for up to $1,000. The only exceptions are as follows:

The Gordon Summer Fellowship awards $4,000 each to one male-identified student and one female-identified student for an innovative, self-designed summer project with intellection and/or academic merit.

Judith and Morris Henkin Memorial Travel Scholarships fund travel (domestic or international) for research, internships, service projects, or other academic and cocurricular programs. Three $1,200 grants are awarded annually.

The David Cameron Taylor Memorial Summer Travel and Enrichment Program offers male-identified undergraduates the opportunity to travel to consult scholarly materials or undertake unusual and enriching intellectual experiences. Students may apply for up to $1,000 for domestic travel, or up to $1,500 for international travel.

If you are applying for a group grant, with two or more members, you are allowed to apply for up to $3,000, with no more than $1,000 per student.

If I receive a grant award from NTC, how will the funds be disbursed to me?
Your grant funds would be issued in one of the following four ways (or perhaps a combination of these options), which you would discuss in a meeting with a staff member:

A standard check for the amount of your grant award
A reimbursement check, where you are required to provide receipts and other supporting items of proof
Transfer of funds directly into the account of your department
Direct payment of items purchased on your behalf, typically for high cost, travel-related items that the student may not be able to afford up front, such as airfare and lodging costs.

My professor wants to pay me a research stipend. Is this something a grant can fund?
Research stipend grants are available for Honors students through the Honors Program. General Newcomb-Tulane College grants cannot be used for research stipends or salaries. However, your professor can apply for CELT grants (https://celt.tulane.edu/funding/) to pay students for research work.

Are there other Tulane offices that offer funding?
Yes, visit grantfunding.tulane.edu (http://grantfunding.tulane.edu) for a list of offices at Tulane that provide grant funding to undergraduates for a variety of projects. Additionally, Newcomb College Institute (https://newcomb.tulane.edu/) has funding opportunities for students whose projects align with their mission of gender equity. The NTC Honors Program (http://honors.tulane.edu) has some funding for honors thesis research. The Office of Study Abroad (http://global.tulane.edu/osa/) administers study abroad grants and scholarship opportunities. The Center for Academic Equity (https://academic-equity.tulane.edu/) has grants for self-identified underrepresented or non-traditional students, including students of color, LGBTQ students, and first generation college students.

I am presenting at a conference out of town. What costs will a grant fund?
Grant funding for conference travel can be used for travel/transportation, lodging, and registration fees. It may not be used for food costs.

Can I get funding for a project or internship that will start after I graduate?
Grant funds can only be used for projects, travel, or internships that you fully complete prior to your graduation date.

Can I apply for a project/conference/internship that I've already completed?
No. Retroactive funding requests are no longer accepted, effective academic year 2019-2020. This means that you would not be able to apply for an NTC grant to support academic research, travel, or an internship after it has been completed.

Can I get funding for a service project?
Funding eligibility for service projects is determined on a case-by-case basis. Generally, students must prove that the project has a strong relationship to their academic interests. Preference is given to service trips of longer duration rather than brief "voluntourism"-type experiences. Global Brigades trips are no longer eligible for grant funding.

Can I obtain funding for a start-up venture?
No. The Taylor Center (https://taylor.tulane.edu/) may have funding for these types of projects.

**Travel Grants**

**My project involves solo travel to a foreign country to do research. What should I know?**

Your application's statement of purpose should include detailed information on the contacts that you will be working with overseas. Please note that NTC will not fund travel to countries on the U.S. State Department's Travel Advisory List that are designated as "Level 3: Reconsider Travel" or "Level 4: Do Not Travel." Search for a country on the U.S. State Department’s Travel Advisory List (https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html).

**Can I obtain grant funding for study abroad program tuition?**

Study Abroad grants are only offered through the Office of Study Abroad. (https://cge.tulane.edu/resources/finances/)

**Internship Grants**

**What costs are covered for internships?**

Eligible internship-related budget requests include travel costs such as airfare, housing (even local housing in NOLA), transportation, and mileage. Additionally, both unpaid and minimally paid internships are eligible for NTC grant funding consideration. Costs for food or personal items, such as medical insurance, cell phones, etc. are not eligible for funding consideration. Stipends or salaries are not eligible for funding consideration.

I have been accepted by a program that charges a high fee for placing me with an internship and providing housing. Can I get grant funding for this?

The grant committee does not typically award funding for these programs, and discourages students from applying to programs, whether for-profit or non-profit, that charge expensive costs to complete an internship.

**Can I apply if I'm still waiting to hear back from my internship?**

Yes. Please apply, and also make certain to indicate in the Statement of Purpose that you're waiting to hear back from the internship on the status of your participation. In the event that your internship application is awarded funding but you don't get the internship, you'll have to notify us.

**Am I allowed to receive first- or second-tier service learning credit with my internship if I've received NTC grant funding?**

Yes.

**Can I get funding for an internship that will start after I graduate?**

Grant funds can only be used for internships that you fully complete prior to your graduation date.

**Can I apply for an internship that I've already completed?**

No. Retroactive funding requests are no longer accepted, effective academic year 2019-2020. This means that you would not be able to apply for an NTC grant to fund an internship after it has been completed.

**Group Grants**

**What is a group grant?**

If two or more students are applying for funding for the same project or conference, they should apply for a group grant. If awarded a grant by the committee, the maximum that a group can receive is $3,000, with no more than $1,000 awarded per person.

**Is there a maximum number of people that can be in a group?**

No, but keep in mind that the maximum that a group can receive is $3,000, with no more than $1,000 awarded per person.

**How is the application process different for group grants than individual grants?**

One person must be designated as a group leader, whether your group has 2 people or 12. The group leader is responsible for filling out and submitting the "Grant Application for Individuals or Group Leaders" form on OrgSync, including a list of the other group members. Each additional member is responsible for filling out and submitting the "Grant Application for Group Members" form on OrgSync.

**Does each group member need to each secure her or his own faculty recommendation letter?**

No, only one Tulane faculty recommendation letter is required for the entire group.

Faculty members include professors, assistant and associate professors, professors of practice, and administrative faculty. Adjunct professors, visiting professors, and post-doctoral fellows may serve as recommenders when necessary, but the committee prefers to receive recommendations from regular faculty members. Staff members are not faculty, with the exception of those who are appointed as adjuncts. Secondary letters are optional, and are accepted from Tulane staff members, non-Tulane faculty, and/or other community professionals who can speak to your group's project and application.

**Miscellaneous**

**How can I see the types of projects that other students have received funding for?**
Read the NTC Grant Stories (http://college.tulane.edu/stories/grants/) for reflection papers written by students who were awarded NTC grants. You can also attend an upcoming grant info workshop, where recent grant recipients give short presentations about their grant-funded projects, research, or other experience.

Are there other offices on campus that offer grants for Tulane undergraduates?
Yes. Visit Grant Funding (http://grantfunding.tulane.edu) for a list of campus offices that provide grant funding for students. We also recommend checking with your department’s faculty or administration.

I have questions that I don’t see covered on this website? Who can I contact to ask for more info?
Contact the senior program coordinator for the Office of Academic Programs at Newcomb-Tulane College via ntcgrants@tulane.edu, 504-314-2829, or in Cudd Hall room 201D.