

## INFORMATION SYSTEMS (INFO)

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### **INFO 1010 Intro to Business Computing (1.5 Credit Hours)**

The goal of INFO 1010 is to ensure that all business minors have the computing skills necessary to support subsequent courses in their college careers and to prepare students for internships in the business world. The course focuses on teaching students to use the Microsoft Excel application programs needed to ultimately pass the Microsoft Office certification test for Excel. The certification tests are given as part of the coursework. Students who arrive on campus with the Microsoft Certified Application Specialist Certification for Excel 2010 may waive this course requirement; please consult with the course instructor to apply for a waiver.